

Ref.No.72049/80-M5  
Dated:17--10--1980

Office of the Chief Conservator of  
Forests, Andhra Pradesh, Hyderabad

Sri C.V.Konda Reddy, I. F. S.,  
Chief Conservator of Forests.

...

CIRCULAR NO.16/80

Sub:- Gazetted Officers - Forest Department - Visiting  
Hyderabad - Calling on Chief Conservator of Forests  
Minimising the visits to Hyderabad-Instructions-  
reiterated.

Ref:- 1) CCF's Cir.No.6/64 (Rc.No.10101/64-A3) dt:2-3-1964  
2) CCF's Circ.No.4/65 (Rc.No.10164/65-A3) dt:19-2-1965  
3) CCF's Cir.No.16/77 (Rc.No.129567/77-M5) dt:21-12-77

---

Inspite of repeated circular instructions reiterating the procedure to be adopted by the officers and staff visiting Hyderabad on official work, I still find very often many officers and staff have been visiting Hyderabad without specific orders from the Chief Conservator of Forests which go contrary to the Circular instructions and on which they are liable for disciplinary action. Some of the officers are sending their clerks and attenders as special messengers with one or two letters which could be sent by post.

It was made very clear in all the earlier circulars and so in Chief Conservator of Forests's Circular No.16/77 dt:21-4-77 that any officer or Conservators of Forests have absolutely no authority to call or depute any officers to visit Hyderabad.

In order to put an end to this irregular practice and to refresh their memory, the Circular No.16/77 is communicated once again to all the officers for strict compliance. Any officer violating these instructions from now on, will be liable for severe disciplinary action. The Conservators of Forests are requested not to pass the T.A.bills of the officers and similarly the Divisional Forest Officers should not pass any T.A.bills of the staff under their control unless accompanied by an authority order of the Chief Conservator of Forests to the T.A.bills.

Sd/-C.V.Konda Reddy,

Chief Conservator of Forests.

To All Officers of Distribution List 'A'. Copy specifically to all the officers at Headquarters. In future they should not ask any officer or staff or special messenger from mofussile to come to Hyderabad unless they obtain specific orders from the Chief Conservator of Forests in writing and communicated the same to the Conservator of Forests and the officer concerned for enclosing or quoting the authority order to the T.A.bills of the officer or staff member concerned. Copy to CCF's Circular Stock Files of 1977 & 1980.

PKB/\*