

GOVERNMENT OF ANDHRA PRADESH
FOREST DEPARTMENT

Ref.No.64020/87-B6
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office of the Prl.Chief Conservator
of Forests, Andhra Pradesh-Hyderabad.

Sri K.V.S.Babu, I.F.S.,
Prl.Chief Conservator of Forests and
Ex-Officio Secretary to Govt.(Forest)

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CIRCULAR NO. 18/87

Sub: Foreign Service - Deputation of Government
Servants to Foreign service - Pay and
Allowances and leave salary paid by the
Foreign Employer - reimbursement of - reg.

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There are certain instances where the pay and allowances or leave salary due to the Government servants from the Government have been paid by the Foreign employers while the Government servants were on deputation with them. As such payment is a State expenditure, the expenditure incurred by the Foreign employers has to be reimbursed by the Government. As this is an item of pay and allowances and the expenditure has to be debited to the relevant Head of Account of the original Drawing Officer from whose drawing control the Government servants were deputed to Foreign Service, the Foreign Employer has to present a pay bill for the pay and allowances or leave salary to the concerned Drawing and Disbursing Officer (Divisional Officer or Conservator of Forests) under whom the employee was working immediately before the deputation to Foreign Service. The concerned Divisional Forest Officer or Conservator of Forests will check the eligibility of rates etc., and pass the bill and pay to the Foreign employer by a Demand Draft, towards reimbursement of the expenditure, simultaneously verifying the eligibility of leave and making entry in the Service Register, office copies of pay bills and other records of the re-imbusement of the expenditure to the Foreign Employer.

The Divisional Forest Officers and other Officers of the Department from whose jurisdiction the Government servants have proceeded on deputation to Foreign service will continue to be in charge of all the matters of the employees on foreign service until they are repatriated to the department.

Sd/- Pushp Kumar,
Chief Conservator of Forests-M

To
All the Officers of distribution list-A

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