

**GOVERNMENT OF ANDHRA PRADESH
FOREST DEPARTMENT**

**Tender Document for Integrated AMC of IT related
Hardware, Software, Appliances and Peripherals at
Aranya Bhawan, O/o PCCF A.P., GUNTUR.**

ANDHRA PRADESH FOREST DEPARTMENT

NOTICE INVITING TENDER

Item No	Item Description	Item Particulars
A.	Department Name	Andhra Pradesh Forest Department
B.	Circle/Division	IT Wing, O/o Principal Chief Conservator of Forests
C.	FILE / NIT Number	9603/2015/M&E(IT)
D.	Tender Subject	Integrated AMC of IT related Hardware, Software, Appliances and Peripherals at Aranya Bhavan, O/o PCCF A.P., Guntur and Aranya Bhavan, Hyderabad.
E.	Quantity	As per this document.
F.	Period of Contract	1 Year
G.	Form of Contract	Integrated
H.	Tender Type	Open
I.	Tender Category	Services
J.	EMD Amount (INR)	Rs. 50,000.00 (Rupees Fifty Thousand only)
K.	EMD payable:	Demand Draft drawn in favour of Accounts Officer-II, O/O PCCF , payable at Guntur from any scheduled Bank.
L.	Bid Document Obtaining/ downloading Start Date	31.07.2017, 12:30 PM
M.	Bid Document Obtaining/ downloading End Date	09.08.2017, 03:00 PM
N.	Pre-bid conference / Demo of the equipment	NA
O.	Last Date & Time for Receipt of Bids	09.08.2017, 05:00 PM
P.	Bid Validity Period	60 Days
Q.	Technical Bid Opening Date and Time (Qualification and Eligibility Stage)	10.08.2017, 11:30 AM
R.	Price Bid Opening Date and Time (Financial Bid Stage)	10.08.2017, 03:00 PM
S.	Place of Tender Opening	O/o PCCF, A.P, Aranya Bhavan, Guntur.
T.	Tender Inviting / Opening Authority	Chief Conservator of Forests (IT), Phone No: 8332983591 ,O/o PCCF (HoFF) A.P., Guntur
U.	Address/ E-mail id	O/o Principal Chief Conservator of Forests, (HoFF) A.P., Guntur Agathavarapadu – 522509

V.	Contact Details/ Telephone, Fax	<ol style="list-style-type: none"> 1. Sri R. Hanumantha Rao, ACF(RS), Room No: 107,8331965436 , hanumantharao1961@ap.gov.in 2. Sri Dr. Ratnaker Jauhari, IFS, CCF(IT&CC), Room No: 207, O/o Prl. Chief Conservator of Forests (HoFF), A.P., Guntur. 3. Sri. S. Sreenivasulu, FRO (RS), Room No.211, 8332970500.
W.	Eligibility Criterion	<ol style="list-style-type: none"> 1. The Tenderer should possess all requisite licenses, registrations etc., and the same should be obtained invariably before transacting business with Andhra Pradesh Forest Department (APFD). 2. The Tenderer should inform A.P. Forest Department the correct address from where the supplies are going to be made to A.P. Forest Department. 3. The Tenderer should possess an experience certificate and other Certificates like Registration of Firm if applicable, CST, VAT, GST registration as per applicability, Latest Income Tax Assessment order, should be enclosed invariably along with the tender schedule. In case of non-submission of these certificates, the APFD authorities reserve the right to take any appropriate action including the cancellation of tender of the respective Tenderer. In this regard the decision of the Tender Opening Authority / Chief Conservator of Forests (IT) is final and binding on all the Tenderers without any recourse. 4. The bidder must have experience in providing Integrated AMC for last 2 years as on bid calling date. 5. The bidder must have minimum experience of providing the Services to Minimum two (2) organisations. 6. The bidder must have affiliation/recognition manufacturers/developers/producers of the hardware, software, appliance and peripherals. 7. The bidder should have base in AP or Telangana and the details of infrastructure facilities available in AP or Telangana be furnished. 8. The bidder must have sufficient man power with required skills & qualifications to handle IT related Hardware, Appliances and Peripherals and its associated software (Schedule IV)

X.	Procedure for Bid Submission	<ol style="list-style-type: none"> 1. Bids shall be submitted online. (offline except Financial Quote in case of technical problem) 2. The participating bidders in the tender should register themselves free of cost on e-procurement platform in the website www.eprocurement.gov.in (OR) https://tender.eprocurement.gov.in 3. The bidders who are desirous of participating in e-procurement shall
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